


# IREDELL COUNTY GOVERNMENT VERIFICATION DOCUMENTS

Dependent Category	Documents Required to Complete Dependent Verification
<p><b>Legal Marriage</b></p> <p><b>Opposite Sex or Same Sex</b></p> <p><b>Marriages in 2015:</b> Send the Legal Marriage Certificate only.</p>	<p style="text-align: center;"><u>Legal Marriage Certificate</u></p> <div style="text-align: center;">  </div> <p>Send a copy of your <u>Legal Marriage Certificate</u>.</p>
<p><b>Biological Child</b></p>	<p><b><u>Birth Certificate</u></b> is required for each biological child <b>6 months old or older</b>. The birth certificate must be issued by the state, county, or other government body AND list the employee as a parent. Send a copy of the child's birth certificate.</p> <p style="text-align: center;"><b>OR</b></p> <p><b><u>Hospital Letter</u></b></p> <ul style="list-style-type: none"> <li>If birth certificate is not available for a child under 6 months old, submit <u>birth documentation on hospital letterhead</u> indicating the birth date of the child or children, AND the names of the parent(s).</li> </ul> <p style="text-align: center;"><b>OR</b></p> <p><b><u>Court Order</u></b></p> <ul style="list-style-type: none"> <li>If birth certificate is not available, a <u>court order</u> (such as a Qualified Medical Child Support Order, National Medical Support Notice or other court document) may be substituted.</li> </ul>
<p><b>Adopted Child</b></p>	<p><b><u>Placement Papers OR Adoption Agreement OR Birth Certificate</u></b></p> <ul style="list-style-type: none"> <li>Send a copy of the <u>placement papers</u> for a child placed with you for adoption (initial stage), or <u>Official Court Adoption Agreement</u> for an adopted child (mid-stage), or <u>legal birth certificate</u> (final stage).</li> </ul> <p style="text-align: center;"><b>OR</b></p> <p><b><u>Court Order</u></b></p> <ul style="list-style-type: none"> <li>If birth certificate is not available, a <u>court order</u> (such as a Qualified Medical Child Support Order, National Medical Support Notice or other court document) may be substituted.</li> </ul>
<p><b>Stepchild</b></p>	<p><b><u>Child's Birth Certificate</u></b></p> <ul style="list-style-type: none"> <li>Send a copy of the child's government-issued <u>birth certificate</u> showing that the child's parent is the employee's spouse.</li> </ul> <p style="text-align: center;"><b>AND</b></p> <p><b><u>Legal Marriage Documents</u></b></p> <ul style="list-style-type: none"> <li>See notes in the Legal Marriage section for information about submitting these documents.</li> </ul>

<p><b>Other Child Type:</b>  <b>Grandchild,</b>  <b>Niece/Nephew,</b>  <b>Brother/Sister,</b>  <b>Other</b></p>	<p><b><u>Guardianship Papers</u></b></p> <ul style="list-style-type: none"> <li>• Court papers demonstrating legal guardianship. Document must include the name(s) of the person(s) designated as the legal guardian(s).</li> </ul>
<p><b>Foster Child</b></p>	<p><b><u>Placement Papers</u></b></p> <ul style="list-style-type: none"> <li>• Send court or agency placement papers. Document must include the name of the foster parent.</li> </ul>
<p><b>Disabled Child (over age 26)</b></p>	<p><b><u>Social Security Disability Award Letter</u></b></p> <ul style="list-style-type: none"> <li>• Send a COPY of child's current Social Security Disability Award letter. Must be dated within the past 18 months.</li> </ul>